

<b>Report to</b>	<b>Chippenham Area Board</b>
<b>Date of Meeting</b>	<b>1 July 2013</b>
<b>Title of Report</b>	<b>Area Board Funding</b>

## **Purpose of Report**

To ask Councillors to consider officer recommendations in respect to:

1. Chippenham Rugby Football Club - award **£1,612** towards an emergency first aid package (including defibrillator), conditional on the balance of funding being in place, that the applicant agrees to register the AED with an ambulance station if required and also ensures it is regularly maintained.
2. Biddestone Village Hall & Recreational Trust - award **£1,960** towards 3 sets of replacement fire safety doors, conditional on the balance of funding being in place.
3. Hullavington Village Hall Management Committee - award **£4,805** towards their car park project (resurfacing and adding a soakaway), conditional on the balance of funding being in place.
4. Ford Community Speedwatch Group - award **£2,018** towards 4 village gates, conditional on the balance of funding being in place.

## 1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (5 April 2013). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2013/2014.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.
- 1.4. The area board may want to link funding to local priorities, including those identified in their Community Plan, Local Area Joint Strategic Assessment and any other community based consultative work.
- 1.5. Chippenham Area Board has been allocated a 2013/2014 budget of **£112,590** for community area grants, digital literacy grants, community partnership core funding, area board operational funding and area board/councillor led initiatives. In 2013/14 only capital funding is available for community area and digital literacy grants.
- 1.6. In addition to CAGs and digital literacy grants councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.7. In support of the Olympic and Paralympic legacy, in 2013/14 the Chippenham area board invites applications that encourage young people and people with disabilities to become more actively involved in sports, outdoor activities, recreation, arts and volunteering.
- 1.8. Applications of up to and including £500 can be made for a Community Area Grant, which will not require matched funding. Amounts of £501 - £5,000 will be required to find matched funding. The area board will rarely award more than £5,000. Grants of up to £500 are available for Digital Literacy projects.
- 1.9. New for 2013/14 is a single on-line application process for Community Area Grants (CAG) and Digital Literacy grants, introduced to provide an easy step by step application process. The

application process and funding criteria can be found [here](#).

- 1.10. Area boards will not consider CAG applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.11. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire councillors on the area board.
- 1.12. Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.13. All recipients of area board funding are expected to complete an evaluation form as soon as the project has been completed and provide receipts if requested. Groups are encouraged to up-load information and photographs about their project on to their area board [blog-site](#). Failure to evaluate projects will preclude applicants/organisations being considered for future funding.

<b>Background documents used in the preparation of this report</b>	<u><a href="#">Area Board Grant Criteria and Guidance 2013/14 as approved by delegated decision</a></u> <u><a href="#">Chippenham Community Area Plan</a></u> <u><a href="#">Local Area Joint Strategic Assessment for Chippenham 2011</a></u>
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## 2. Main Considerations

- 2.1. Chippenham Area Board has been allocated a 2013/2014 budget of **£112,590** that may be allocated through Community Area Grants, Digital Literacy Grants, Area Board/Councillor Led Initiatives and core funding for the CAP.
- 2.2. Councillors will need to ensure that the distribution of funding is in accordance with the Scheme of Delegation outlined in Section 1 of this report.
- 2.3. Councillors will need to be satisfied that grants awarded in 2013/2014 are made to projects that can realistically proceed within a year of the award being made.
- 2.4. There are 5 funding rounds during 2013/14. Deadlines for receipt of

funding applications are as follows:

- Monday **20 May 2013** to be considered at the Chippenham Area Board meeting on **1 July 2013**
- Monday **22 July 2013** to be considered at the Chippenham Area Board meeting on **10 September 2013**
- Monday **23 September 2013** to be considered at the Chippenham Area Board meeting on **4 November 2013**
- Monday **25 November 2013** to be considered at the Chippenham Area Board meeting on **6 January 2014**
- Monday **20 January 2014** to be considered at the Chippenham Area Board meeting on **3 March 2014**

2.5. On 30th April 2012, Chippenham Area Board took the decision to delegate responsibility to the Community Area Manager, in consultation with the Area Board Chairman and/or Vice Chairman, to approve expenditure of up to £1,000 between Area Board meetings.

2.6. The delegated power is only intended to be used for matters of urgency which cannot wait until the next meeting of the area board and would not be used as a matter of routine. The majority of decisions will continue to be taken at a public meeting.

### **3. Environmental & Community Implications**

3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

### **4. Financial Implications**

4.1. Awards must fall within the Area Boards budget allocated to the Chippenham Area Board.

4.2. If grants are awarded in accordance with officer recommendations Chippenham Area Board will have a balance of **£102,195**.

### **5. Legal Implications**

5.1. There are no specific legal implications related to this report.

### **6. HR Implications**

6.1. There are no specific HR implications related to this report.

## 7. Equality and Inclusion Implications

- 7.1. Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.
- 7.2. Implications relating to individual grant applications will be outlined in section 8, 'Officer Recommendations' of the funding report.

## 8. Officer Recommendations

Ref	Applicant	Project proposal	Funding requested
8.1.	Chippenham Rugby Football Club	Emergency First Aid Package (including defibrillator)	£1,612

- 8.1.1. Officers recommend that Chippenham Rugby Football Club is awarded £1,612 towards an Emergency First Aid Package (including defibrillator), conditional on the balance of funding being in place.
- 8.1.2. Officers recommend that two further conditions be placed on the applicant to ensure that the device is registered with an ambulance station if required and that it is regularly maintained.
- 8.1.3. This application meets grant criteria 2013/14 and has been classified as a capital project by Wiltshire Council's finance department.
- 8.1.4. A defibrillator is a machine designed to deliver an electric shock to a person whose heart has stopped. Termed a cardiac arrest, this is different from, but may be caused by, a heart attack, where blood flow to the heart is impaired.
- 8.1.5. Advice from the Director of Public Health states that defibrillators are best used when installed in public places where crowds congregate and there is high footfall. Chippenham Rugby and Football Club meet this criterion with respect to its home and visiting players, spectators and other hirers of its facilities.
- 8.1.6. Ambulance data for Wiltshire in 2011/12 shows that the number of heart attack calls in the Chippenham Community Area was 10; however, not all of these would have required the use of a defibrillator. (see appendix 5 – Wiltshire Cardiac Arrests)

- 8.1.7. Advice from the Associate Director of Public Health states that the purchase should not be seen as a 'buy and forget' item. It should be part of a local education and training programme to raise the awareness of cardiac conditions and in particular what to do if a suspected cardiac arrest is witnessed. It needs to be part of a general first aid and Cardiopulmonary Resuscitation training activity as people collapse for many different reasons.
- 8.1.8. The rugby football club intend to train all their first aiders (two per age group) in the use of the first aid equipment and defibrillator.
- 8.1.9. Well-equipped first aid facilities at the rugby football club may encourage more participants to engage in sporting activities thus addressing Community Area Plan 6.8: 'Support for people to improve their own health, through increased exercise'.
- 8.1.10. Safe sporting facilities help to address local aspirations to combat childhood obesity as stated in the Community Area Plan 6.5: 'Concerns about the general health of children and young people, especially within the urban areas' and the Local Agreement for Wiltshire 'Lives not services: provide the strong foundations for children and young people's development'.
- 8.1.11. The rugby football club maintains an accident log for all accidents that occur on-site and this data will show how often the AED and first aid equipment have been used.
- 8.1.12. Chippenham Area Board may also wish to note that the project has received funding from Chippenham Borough Lands Charity and Awards for All plus their own fundraising for this project and their grant request represents 50% of the total project cost.
- 8.1.13. Chippenham Area Board may also wish to note that several other area boards have also made contributions towards similar projects around the county. However there are also examples of other area boards declining requests for defibrillators.

Ref	Applicant	Project proposal	Funding requested
8.2.	Biddestone Village Hall & Recreational Trust	Replacement fire safety doors (3 sets)	£1,960

- 8.2.1. Officers recommend that Biddestone Village Hall & Recreational Trust is awarded £1,960 towards 3 sets of replacement fire safety doors, conditional on the balance of funding being in place.

- 8.2.2. This application meets grant criteria 2013/14 and has been classified as a capital project by Wiltshire Council's finance department.
- 8.2.3. A recent annual fire safety audit advised replacement of the current doors and the village hall doesn't have sufficient funds to meet 100% this purchase as the Trust has only a small operational budget.
- 8.2.4. Replacing the doors will enhance the existing village hall asset.
- 8.2.5. The Trust considers this to be a high priority given the implications of fire safety and the general security of the building.
- 8.2.6. The project is a one-off capital cost and there are no associated running costs beyond general maintenance which the Trust will meet.
- 8.2.7. The Trust provides open space, sports & recreational facilities and community services for a village population of around 500 and also to many from the wider communities of Chippenham thus meeting the aspirations of the Community Area Plan that aims to improve: outdoor sports facilities and playing fields (8.1), insufficient community halls (8.4), insufficient play and recreational areas for children up to the age of 16 (7.1) and lack of funding for community halls and village halls (7.4).
- 8.2.8. Communities that can make use of village hall facilities are likely to be stronger and more inclusive.

Ref	Applicant	Project proposal	Funding requested
8.3.	Hullavington Village Hall Management Committee	Car Park Project (resurfacing and adding soakaway)	£4,805

- 8.3.1. Officers recommend that Hullavington Village Hall Management Committee is awarded £4,805 towards a Car Park Project (resurfacing and adding soakaway), conditional on the balance of funding being in place.
- 8.3.2. This application meets grant criteria 2013/14 and has been classified as a capital project by Wiltshire Council's finance department.
- 8.3.3. The management committee are committed to a long-term programme of fund-raising to purchase solar heating and lighting

along with the repair of the village hall floor. Consequently, the committee are requesting financial help from the area board to address flooding issues in the hall's car park.

- 8.3.4. This application meets the aspirations of the Community Area Plan: lack of funding for community halls and village halls (7.4), insufficient community halls (8.4) and insufficient play and recreation areas for children up to the age of 16 (7.1).
- 8.3.5. According to the Joint Strategic Assessment (JSA) for Chippenham 2011, the Chippenham Community Area is below average when it comes to the percentage of people who say they feel they belong to their immediate neighbourhood and who say they can influence decisions in their area. It was also below the Wiltshire average for volunteering. Good village hall facilities can help to address this issue particularly where they are used for a variety of activities including local democracy meetings – parish meetings and elections.
- 8.3.6. This application meets the aspirations of the Local Agreement for Wiltshire: 'building stronger and more inclusive communities'.
- 8.3.7. The management committee have secured match-funding from the Land Fill Tax Credit scheme and received a contribution from the parish council. The management committee are also contributing from their own funds.
- 8.3.8. Lying surface water is causing safety issues, especially when it freezes, for all who use the hall - a footfall which is estimated at 6,000 per year.
- 8.3.9. The hall has a very high usage rate with 3 booking sessions per day in the two rooms allowing several group activities to occur at the same time.
- 8.3.10. Repair of the car park and construction of the soakaway are one-off costs that do not require on-going funding other than maintenance which the Hall has committed to do.

Ref	Applicant	Project proposal	Funding requested
8.4.	Ford Community Speedwatch Group	4 Village Gates	£2,018

- 8.4.1. Officers recommend that Ford Community Speedwatch Group is awarded £2,018 towards 4 Village Gates, conditional on the balance of funding being in place.



- 8.4.2. This application meets grant criteria 2013/14 and has been classified as a capital project by Wiltshire Council's finance department.
- 8.4.3. This application meets the aspiration in the Community Area Plan that wishes to address speeding vehicles particularly through villages (5.8).
- 8.4.4. This application meets the aspirations in the Local Agreement for Wiltshire that aims to
- Help local communities develop their own priorities and improvements
  - Improve the way Wiltshire organisations work together to plan and deliver services in local communities
  - Build a strong and vibrant voluntary sector
  - Create stronger and more inclusive communities
  - Reduce road casualties in Wiltshire
- 8.4.5. The JSA for Chippenham 2011 states that Chippenham Community Area is below average when it comes to the percentage of people who say they feel they belong to their immediate neighbourhood and who say they can influence decisions in their area. It was also below the Wiltshire average for volunteering. Projects like Community Speed Watch which involves voluntary community action to tackle community issues will contribute to better social cohesion and empowerment.
- 8.4.6. Officers understand that the area is extremely popular with walkers and the "MacMillan Walk" takes place here every year increasing the need for road safety measures.
- 8.4.7. Ford Community Speed Watch has been in operation for 9 months and has supplied the following summary of speeding / traffic data through Ford which has a 40mph speed limit:
- A metro count organised by Wiltshire Police over 9 days logged 26,328 vehicles which equates to an annual figure of over 1 million vehicles
  - Ford Community Speed Watch Group has monitored for 135 hours over 9 months
  - 1,250 warning letters have been sent to those doing over 47 mph
  - 419 vehicles exceeded 50mph with the fastest vehicle recorded at 76 mph
  - 75 drivers were repeat offenders
  - A ROSPA report in January 2011 states that 'pedestrian

survivability rate in a 40 mph collision is 10%...in a 50 mph collision the rate is NIL...if average speeds (on 40 mph rural roads) reduced by 1mph the accident rate would fall by 3%-4%’.

8.4.8. Officers are of the opinion that Ford Community Speed Watch Group have excelled in their work to keep speeds down around the village and recommend that an exception is made to the normal maximum award of 50% of the project costs. The group are requesting 59% of the project cost. The exceptional costs arise due to necessary safety measures at the western village entrance which required the re-positioning of existing traffic signs to provide safe vision as recommended by Martin Rose, Principal Traffic Engineer, Wiltshire Council. Under ordinary circumstances this level of work is not required for the installation of village gates and is entirely due to the extant road layout.

8.4.9. North Wraxall Parish Council has committed 30% of the current year’s precept to this project and the Community Speed Watch Group also has donations from the Parochial Parish Church Council and the Community Hall Fund for this project.

<b>Appendices</b>	<p>Appendix 1 Grant Application - Chippenham Rugby Football Club</p> <p>Appendix 2 Grant Application - Biddestone Village Hall &amp; Recreational Trust</p> <p>Appendix 3 Grant Application - Hullavington Village Hall Management Committee</p> <p>Appendix 4 Grant Application - Ford Community Speedwatch Group</p> <p>Appendix 5 Appendix – Wiltshire Cardiac Arrests</p>
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No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria e.g. estimates.

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